###### BROOKFIELD BOARD OF EDUCATION

MINUTES

Brookfield Board of Education Location: Auditorium

Regular Meeting of the Board

Wednesday, March 18, 2020

1. Call to order: “Work Session” - Time: 5:30 p.m.
2. The Brookfield Board of Education met in regular session on Wednesday, March 18, 2020, at 6:00 p.m. in the auditorium.
3. Pledge of Allegiance
4. Roll Call: Ms. Ronda Bonekovic, President PRESENT

Mr. George Economides PRESENT

 Mrs. Sarah Kurpe PRESENT

 Mr. Jerry Necastro PRESENT

 Mrs. Melissa Sydlowski PRESENT

1. Board of Education Reports

Mr. Necastro stated that in a time of crisis, you can see the true leadership of an organization and he is proud to have Mr. Gibson leading our district in a professional and consistent manner. The rest of the board agreed with Mr. Necatro and complimented Mr. Gibson on how he has handled the events related to the Coronavirus over the last week.

1. Old Business
	1. NONE
2. New Business
	1. NONE
3. Enrollment Data:

 Current Change from Previous Month

Elementary 400 1

Middle 306 -1

High 308 0

Total 1014 0

1. Superintendent’s Report
	1. Plug Smart
	2. WJE Consultants
	3. COFID-19 Update
	4. School Reports
	5. Recognition of Ms. Bonekovic for her years of service to the Brookfield Local School District as a Board of Education Member.
2. Treasurer’s Report
	1. April Meeting Date Change – The board will change their regular April meeting from April 15 to April 22.
	2. Audit Recognition – Congratulations to the District, Mr. Yaniglos and the Fiscal Office staff for the commendation received from the State Auditor for excellence in Accounting Reporting.
3. Public Input (5 minutes per individual)

**TREASURER’S RECOMMENDATIONS**

**#20-03-01**

**APPROVAL OF MINUTES**

1. Economides motioned and Necastro seconded that the following Board minutes be approved as submitted:

February 12, 2020 – Regular Meeting of the Board

 **BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-02**

**APPROVAL OF FINANCIAL STATEMENTS**

1. Economides motioned and Sydlowski seconded that the February 2020 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-03**

**RATE RESOLUTION**.

1. Necastro motioned and Kurpe seconded that the Brookfield Board of Education adopts the following resolution accepting the amounts and rates as determined by the Budget Commission of Trumbull County, Ohio, and authorizing the necessary tax levels and certifying them to the Trumbull County Auditor:

 **WHEREAS**, the Brookfield Board of Education, in accordance with the provisions of law, has previously adopted the Alternative Tax Budget Information for the next succeeding fiscal year commencing July 1, 2020; and

 **WHEREAS**, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; therefore, be it

 **RESOLVED**, by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

 **RESOLVED**, that there be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR’S ESTIMATED TAX RATES

|  |  |  |  |
| --- | --- | --- | --- |
| FUND | Amount Approved by Budget Commission Inside 10 Mill Limitation | Amount to be Derived from Levies Outside 10 Mill Limitation | County Auditor’s Estimate of Tax Rate to be Levied |
| Inside 10 Mill Limitation | Outside 10 Mill Limitation |
|  | Column I | Column II | Column III | Column IV |
| General Fund | 793,097 | 3,150,001 | 6.00 | 42.95 |
| Bond Retirement Funds |  | 925,279 |  | 7.00 |
| Classroom Facilities Fund |  | 63,464 |  | 0.50 |
| Total | 793,097 | 4,138,744 | 6.00 | 50.45 |

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

|  |  |  |  |
| --- | --- | --- | --- |
| FUND |   | Maximum Rate Authorized to be Levied | County Auditor’s Est. of Yield of Levy (Carry to Schedule A, Column II)  |
| **General Fund:**Current Expense Levy authorized by voters on Continuous | 00/00/76 | 23.80 |  |
| Current Expense Levy authorized by voters on Continuous | 06/02/81 | 6.80 |  |
| Current Expense Levy authorized by voters on Continuous | 02/07/95 | 7.50 |  |
| Current Expense Levy authorized by voters on Continuous | 05/07/13 | 4.85 |  |
| **Special Levy Funds:**Levy authorized by voters on Classroom Facilities Levy – Not to exceed 23 years | 11/06/07 | 0.50 |  |
| Levy authorized by voters on Bond Levy – Not to exceed 28 years | 11/06/07 | 5.35 |  |
| Levy authorized by voters on Bond Levy – Not to exceed 28 years | 11/06/07 | 1.65 |  |

 **BE IT FURTHER RESOLVED**, that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Trumbull County, Ohio.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-04**

**2019-2020 MAHONING COUNTY EDUCATIONAL SERVICE CENTER CONTRACT**

1. Economides motioned and Sydlowski seconded that the following motion be approved as submitted: WHEREAS, the Brookfield Board of Education has approved a contract with

Mahoning County Education Service Center (MCESC) for the 2019-2020 school

year; therefore, BE IT RESOLVED that the Brookfield Board of Education approves the

inclusion of school psychology services under the original contract as submitted.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-05**

**MEMORANDUM OF UNDERSTANDING – SCHOOL RESOURCE OFFICE**

1. Economides motioned and Sydlowski seconded that the Brookfield Board of Education approves the Memorandum of Understanding between the Brookfield Local School District and the Township of Brookfield for three (3) years commencing July 1, 2020 as submitted.

 Year 1 7/1/20-6/30/21 $62,727

 Year 2 7/1/21-6/30-22 $63.823

 Year 3 7/1/22-6/30-23 $64,908

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-06**

**MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS**

1. Sydlowski moved and Kurpe seconded that the Brookfield Board of Education approves the memorandum of understanding between Kent State University and Brookfield High School for high school students to participate/enroll in Kent State’s “dual credit program” for the 2020-2021 academic school year commencing July 1, 2021.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-07**

**MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS**

1. Sydlowski motioned and Economides seconded that the Brookfield Board of Education approves the memorandum of understanding between Youngstown State University and Brookfield High School for the high school students to participate/enroll in Youngstown State’s “dual credit program” for the 2020-2021 academic school year commencing July 1, 2021.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-08**

**DONATIONS**

1. Economides motioned and Kurpe seconded that the Brookfield Board of Education accepts the following generous donations:

**D & M Excavating $500 for senior trip**

**D & M Excavating $660 for senior lunch**

**Brookfield Parent Association (BPA) $350 for senior breakfast**

**Karen Bich $200 for Food Pantry**

**John & Marge Jones $300 for Food Pantry**

**Eugene Kovack $1000 for scholarship to Masury resident**

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**SUPERINTENDENT’S RECOMMENDATIONS**

**#20-03-09**

**2020-2021 SCHOOL CALENDAR**

1. It is recommended that the Brookfield Board of Education approves the 2020- 2021 school calendar (Option A):

179 Student Days (including 1 parent/teacher exchange day)

 4 Teacher In-Service Days

183 Total Calendar Days

August 10-21, 2020 (1 flex day taken) Teacher In-Service Day

Mon.-Wed., August 24-26, 2020 Teacher In-Service Days

**Thursday, August 27, 2020 FIRST DAY OF SCHOOL – STUDENTS**

Wednesday, November 25, 2020 Parent/Teacher Exchange Day

**Wednesday, June 2, 2021 LAST DAY OF SCHOOL – STUDENTS**

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-10**

**HOME INSTRUCTOR**

1. Economides motioned and Necastro seconded that the Brookfield Board of Education approves the employment of Kari Filipovich as a Home Instructor. She will work five (5) days per week, one (1) hour per day beginning February 25, 2020, through the end of the 2019-2020 school year assisting in the instruction of a middle school student.\* Hourly rate: $30.28

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-11**

**BUS DRIVER SUBSTITUTES**

1. Economides motioned and Sydlowski seconded that the Brookfield Board of Education approves the hire of the following individuals as substitute bus drivers for the remainder of the 2019-2020 school year pending successful certifications/clearances\*:

**Kenneth McKenzie**

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-12**

**SENIOR CLASS FIELD TRIP**

1. Economides motioned and Kurpe seconded that the Brookfield Board of Education approves the 2020 senior class field trip to Chicago, Illinois. Gerber Tours will leave Brookfield High School on Friday, May 1, 2020, at 4:00 a.m., returning the same day around midnight. Thirty one (31) students and three (3) chaperones will spend the day at the Shedd Aquarium and Wild Reef as well as having a guided tour of the city with stops at famous landmarks such as the 350 Chicago Observation Deck. Breakfast and dinner are also included in the cost of $239 per student. Parents are paying for the trip, with fundraising money applied to help defray the cost. Students will be responsible for their lunch and souvenirs.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-13**

**NEW POLICY – FIRST READ**

1. Economides motioned and Kurpe seconded that the Brookfield Board of Education approves the “first read” of the following replacement policy:

5460.02 – Students at Risk of Not Qualifying for a HS Diploma

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-14**

**REPLACEMENT POLICY – FIRST READ**

1. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education approves the “first read” of the following replacement policy:

4124 – Employment Contract

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#20-03-15**

**REVISED POLICIES – FIRST READ**

1. Economides motioned and Kurpe seconded that the Brookfield Board of Education approves the “first read” of the following revised policies:

1520 – Employment of Administrators

2464 – Gifted Education and Identification

3120 – Employment of Professional Staff

3120.04 – Employment of Substitutes

3120.05 – Employment of Personnel in Summer School/Adult Education Programs

3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities 4120 – Employment of Classified Staff

4120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities

4162 – Drug & Alcohol Testing of CDL License Holders & Other Employees

5460 – Graduation Requirements

6107 – Authorization for Electronic Records & Signatures

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**BOARD OF EDUCATION RECOMMENDATIONS**

**#20-03-16**

1. Adjourn Board Meeting. Time: 6:49 p.m.

Moved by Mr. Necastro Seconded by Mrs. Sydlowski

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

The next meeting of the Board will be held on Wednesday, April 22, 2020, in the Auditorium.

TG/dd

Enclosures

dd/word/board mtgs 2020 Jan Mtg